

**Embassy of India
Ulaanbaatar
Beijing Street 8-7th Khoroo, Sukhbaatar District
Post Box No. 691
Ulaanbaatar-14190 (Mongolia)**

NOTICE INVITING TENDER NO.- ULA/881/03/2019

Name of the work: External & Internal painting of boundary wall of the Chancery premises including iron grills and iron gates

Embassy of India, Ulaanbaatar invites Sealed tender documents/quotations directly from reputed and experienced bidders for "Painting of Boundary walls (external/internal) including iron grills and iron gates around the building of Chancery" located at **Beijing Street-8-7th Khoroo, Sukhbaatar District Post Box No. 691, Ulaanbaatar-14190 (Mongolia)**. The last date of receipt of offer in sealed envelope is on or before 7th October, 2019 up to 1700 hrs. Entire details of scope of work for tender documents are available on website www.eoi.gov.in/ulaanbaatar and www.eprocure.gov.in. Details can also be collected from Attache (Admn & Estt), Tel: +976-11-352236.

The Embassy of India, Ulaanbaatar (Mongolia) reserves the right to reject/cancel any or all bids without assigning any reason.

Document submission-start date : 16.09.2019 (1400 hrs)

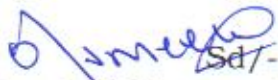
Last Date and Time of Submission : 07.10.2019 (1700 hrs)
of Tender :

Date & Time for opening of : 08/10/2019 (3.30 p.m.)
Technical bid (Part-A)

Date & Time for Opening of : To be intimated later on to technically qualified
Price bid (Part-B). bidders

Address for submission of Tender :

**Head of Chancery, Embassy of India
Ulaanbaatar
Beijing Street 8-7th Khoroo, Sukhbaatar District
Post Box No. 691
Ulaanbaatar-14190 (Mongolia)**


(Head of Chancery)

Declaration by the Firm/Agency

This is to certify that I/we before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of Firm with seal)

Name:

Seal:

Address:

Date:

Phone No. (O):

GENERAL TERMS & CONDITIONS

1. **Submission of Tender:** Tenders should be submitted in two Parts i.e. "Technical bid" (Part-A) and "Price bid" (Part-B) in two separate sealed envelopes. Both the parts should be further put in a single sealed envelope super-scribing NIT No. & name of work, due date for opening, bidder's name & address. The tender duly filled in may be sent to above mentioned address either by post or hand delivered in the tender box kept in the reception area. No tender shall be accepted later than the time schedule specified above.

Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: www.eoi.gov.in/ulaanbaatar. Therefore bidders are advised to keep visiting our website.

2. **Technical Bid (Part-A) :** In this bid, the bidder shall submit the following:

- a. Covering letter on Company's Letter head
- b. Biodata of company (Company profile, organizational setup, credentials, list of plant, machinery & tools in his possession).
- c. Copies of work orders and completion certificates of painting works executed successfully during the last 5 yrs. in Govt., Public sector, Autonomous body or reputed Public Ltd. Company.
- d. Entire NIT duly signed & stamped by the bidder.
- e. All documents submitted by the bidder should be self-attested along with stamp and should be valid up to the last date of validity of tender.

3. **Price Bid (Part-B) :** In this bid, the bidder is required to quote his item rates in the BOQ attached in accordance with the scope of work, terms & conditions & technical specifications enclosed. The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, taxes (VAT, Service Tax, Sales Tax etc.), transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. Further nothing extra in rates will be considered for any variations in tender quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to rejection of tender. The bidders should quote unconditional rates, neatly written without any overwriting and all pages should be duly signed & stamped.

4. **Validity of Tender:** Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of price bid.

5. **Escalation:** No escalation over and above items rates quoted by the bidder shall

be paid during the execution of contract.

6. Completion time: The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of one (1) month from the date of issue of Work order by the Embassy. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per clause 15 of NIT. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, Embassy of India may grant suitable time extension without penalty for which the contractor has to request along with the justification/reasons well in advance to Embassy for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Head of Mission regarding Time extension will be final and binding on the contractor.

7. Scope of Work : Detailed scope of work, special terms & conditions, makes of materials and specifications etc. are enclosed with this NIT as per Annexure -I. Bidder must read them before filling rates.

8. Deviations: No deviation from the stipulated terms and conditions will be allowed. Tender will be unconditional.

9. Site Conditions : Contractor shall acquaint himself fully with the site conditions and the working environment of Embassy of India, Ulaanbaatar before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.

10. Correspondence : All the correspondence in respect of tender/award of work shall be made to Head of Chancery, **Head of Chancery, Embassy of India, Ulaanbaatar, Beijing Street 8-7th Khoroo, Sukhbaatar District, Post Box No. 691, Ulaanbaatar-14190 (Mongolia).**

11. Terms of Payment : The payment shall be made on submission of the bills in proper format by the contractor after due certification by the competent authority responsible for supervision of the work.

12. Labour Laws : The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. Embassy of India, Ulaanbaatar will not be a party at any stage in any of the disputes relating to the above. In case, Embassy has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.

13. Rules governing the Contractor's employees working in the Embassy of India Premises: The contractor's employees working inside the Embassy of India, Ulaanbaatar campus will abide by the Embassy' rules & regulations for works inside

the campus. Any damage to the Embassy property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.

14. Liquidated damages : In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @3% of the contract value per month (30 days) will be deducted subject to a maximum of 5% of the contract value. However, during the delayed period, Embassy also reserves the right to get some portion of work done by any other contractor at the risk and cost of the existing contractor and amount to that effect along with 10% overhead charges will be deductible from his bills/dues.

15. Defect Liability period : Defect liability period shall be three months from the date of completion of work. Any defect arising in this period due to contractor's fault will be rectified by him at his own cost.

16. Security Deposit-A security deposit equal to 5% of the value of work will be deducted from Contractor's bills and shall be refunded after the completion of defect liability period of three months after ensuring successful performance of the work executed by the contractor.

17. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the Embassy officer, responsible for supervision of work, on regular basis.

18. Contractor will take due permission for entry of all his workmen in Embassy. No unauthorised person will be allowed to work inside.

19. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by Embassy shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.

20. During execution of work, Embassy can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.

21. If during the execution of works, any damage is caused to Embassy property by contractor's workers, contractor will duly make good the loss. Embassy has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.

22. During execution of work, the contractor should follow all standard norms of safety measures/precautions as per relevant rules and specifications to avoid

accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work.

23. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.

24. No material belonging to the contractor whether consumable or non-consumable should be brought inside the Embassy campus without proper entry at the Main Gate nor any material should be taken out.

25. During execution of the work, contractor should dispose off waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.

26. Embassy will provide free water and electricity during execution of work at one point. The contractor has to make his own arrangements for supplying power and water from that point onwards as per his requirements.

27. Tender once submitted will remain with the Embassy and will not be returned to the bidders.

28. **Termination of Contract:-** The Head of Mission, Embassy of India, Ulaanbaatar reserves the right to terminate the contract on account of poor workmanship, failure to mobilize site within 15 days, non-compliance of specifications for the works, abnormal delay in progress of work, violation of any contract provisions by the contractor. The contract can also be terminated on the request of contractor. In such cases the contractor is liable to pay Liquidated damages @ 5% of tendered value.

29. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. Embassy also reserves the right to accept or reject any or all the tenders without assigning any reason and does not bind himself to accept the lowest tender.

30. Certificate that company/contractor pays VAT regularly and their VAT dues are cleared(documentary proof should be attached)

Accepted
(Signature of bidder)

Note:- Entire NIT (except price bid) is to be attached with "Technical bid (Part-A)" duly signed & stamped by the bidder

ANNEXURE-I

SCOPE OF WORK

Scope of work consists of

External/Internal painting of boundary walls of the Chancery (including iron grills and iron gates) with premium acrylic exterior paint *Sizes / dimensions*

SPECIAL TERMS AND CONDITIONS

1. Makes of various paints to be used by contractor will be according to the approved specifications. No other makes will be used by the contractor.
2. Contractor will first submit the shade cards of relevant make of paint to Embassy for approval of colour before procuring the paint in bulk.
3. No mixing will be allowed with stainer to achieve a particular colour. Contractor will procure direct colour paint of approved shade and apply directly.
4. Contractor will thoroughly clean all paint marks left here and there due to spilling and splashes of paint at no extra cost.
5. Contractor's job will also include removing of all malba and debris arising in the process of painting including washing of floor to remove stains of paint, at no extra cost.
6. No extra measurement factor will be applied for measurement of paint done on sand faced and rough cast plaster. Contractor will be paid on the basis of plain elevational area. Contractor, if he so desires can visit the site and see the actual surfaces of walls before quoting.
7. Contractor will arrange proper ladders, scaffolding and jhoolas (for painting at higher levels) at his own cost and will take all safety measures like safety belts, extra labour to hold ladders/Jhoolas etc. If it is observed that work is proceeding without adequate safety precautions, work may be stopped by Embassy and in such cases, contractor will be solely responsible for delay and its consequences thereof.
8. Contractor shall provide manufacturer's certificate for the material supplied at site and contractor shall bring 75% of theoretical quantity of required painting material before start of work.

TECHNICAL SPECIFICATIONS

1. For external paint, Contractor will thoroughly clean and wash the existing cement painted wall surfaces before starting paint at no extra cost. Contractor's quoted rates will include scrapping the loose paint and cleaning the entire surface with wire brush/sandpaper/broom.
2. Minor repairs (like repairing broken edges of walls, filling depressions etc.) with POP/wall care putty) will be carried out by contractor before starting painting work, at no extra cost. Same will be accounted for in his quoted rates.

3. Detailed technical specification for painting work with respect to materials & workmanship and mode of measurements will be as per standard specifications, unless mentioned otherwise.
4. There should be proper time gaps (at least 4 hours) between two coats of paint to ensure drying of first coat of paint.
5. The approved quality, make & shade of paint shall be maintained by the Contractor throughout the work. The covering capacity ratio with respect to quantity of paint should be strictly adhered to by the Contractor as per specification. For any lapse/deficiency in this regard, a suitable deduction shall be made from the contractors bill.
6. All painting material to be used should be of Premium/first quality.

Scope of Work

Name of work: Painting of boundary (external/internal) walls, iron grills and gates around the Chancery premises.

Sl. No.	Particulars	Measurement	Unit
1.	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to the scratches etc.	318 meters X 1.20 meters	Sq. M.
2.	Waterproof dis-tempering of approved brand and manufacturing to give an even shade:	-same-	Sq. M.
3.	Finishing walls with acrylic smooth exterior paint of required shade:	-same-	Sq. M.
4.	Painting with synthetic Enamel paint of approved brand and manufacture of required color to give an even shade	-same-	Sq. M.
5.	Providing and applying white cement based putty of average thickness 1mm, of approved brand and manufacture, over the plastered wall surface to prepare the surface even and smooth complete	-same-	Sq. M.
6.	Repainting of iron grills & 2 gates with approved brand of paint	As per the size of the boundary walls	Sq. M.
7.	Minor repairs wherever required on the Boundary wall.	-----	-