

Embassy of India  
Bahrain

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### **NOTICE INVITING TENDER**

**Subject:** Invitation for competitive tender for providing Cleaning Services to the Embassy of India Complex, Bahrain.

On behalf of the President of the Republic of India, **Embassy of India, Bahrain.** invites sealed quotations from reputed, experienced and financially sound maintenance Companies which can supply cleaning services at the **Embassy of India, Chancery cum Residential Complex, Building No. 1090, Road No. 2819, Al-Seef- 428, P.O.Box: 26106, Manama, Bahrain,** Initially for a period of one year. The details of cleaning services has been defined in the scope of work in this tender document. The company should have a minimum of 10 years experience in the field as on 31.08.2018. The schedule for bidding is as follows:

|                                    |   |                              |
|------------------------------------|---|------------------------------|
| <b>Bid submission (start date)</b> | : | <b>13.09.2018 (1530 hrs)</b> |
| Bid submission (end date)          | : | 03.10.2018 (1500 hrs)        |
| Bid Opening date (Technical)       | : | 03.10.2018 (1530 hrs)        |
| Bid Opening date (Financial)       | : | 04.10.2018 (1500 hrs)        |

2. The interested companies, fulfilling the eligibility and qualification criteria given below, may submit their bids/quotations in two sealed covers, to the 'Head of Chancery, **Embassy of India, Building No. 1090, Road No. 2819, Al-Seef-428, P.O.Box: 26106, Manama, Bahrain**' by Post or hand delivered latest by **1500 hrs of 03.10.2018, as per following details:**

**Cover 1: Technical Bid:** The envelop should be prominently superscribed" TECHNICAL BID FOR CLEANING WORK" and should contain particulars of the bidder (including key personnel and their contact telephone numbers and email addresses) along with:

- a) Bid Security/Earnest Money Deposit of BHD 300(Bahraini dinar Three hundred only) in the form of Certified cheque/Bank Guarantee/Initial Bond/bank Draft of a Registered International Bank in favour of "Embassy of India, Bahrain" and valid at least up to December, 2018.
- b) Plan of deployment of staff and equipment at the site
- c) A draft contract to be signed between the two parties
- d) The documents listed at para 4(qualification of Bidders)

The technical bids would be opened at 1500 hrs on 04.10.2018 in the presence of bidders or their representatives who may like to attend the proceedings.