

Embassy of India

Damascus

**PROFORMA FOR APPLICATION FOR THE POST OF OFFICE ASSISTANT
(TRANSLATOR/ INTERPRETER)**

1. Full Name (In block letters only) :
2. Father's Husband Name :
3. Date of Birth :
4. Permanent Home Address :
5. Present Address (Places of stay during the past 10 years.) :
6. Contact Number (Mobile) :
7. Qualifications (copies of certificate/degree to be attached) :
 - (a) Educational :
 - (b) Knowledge of Computer :
 - (c) Any other Qualification :
8. Experience :
9. I hereby declare that above particulars mentioned in the application are correct and true to the best of my knowledge and belief.

Dated:

(Signature of applicant)

FOR OFFICE RECORD ONLY

1. Received on :
2. Accepted/Rejected :
.....
3. Date of Test/Interview :
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