

Embassy of India
Damascus

Addendum

Dam/Estt/861/03/2016

November 23, 2023

With reference to the tender advertised by Embassy of India, Damascus vide reference number Dam/Estt/861/03/2016 dated 16.11.2023, the technical bid and financial bids by the eligible vendors/agencies may be submitted in the prescribed format as given in Annexure-1 and Annexure-2. The Financial aspect related to tender are mentioned in Annexure-3.



(Brij Mohan Joshi)
Head of Chancery
Embassy of India, Damascus
E-mail: hoc.damascus@mea.gov.in

Brij Mohan Joshi
Head of Chancery
Embassy of India , Damascus

To,
Head of Chancery
Embassy of India, Damascus,
Syrian Arab Republic

Dear Sir,

Having examined the specifications, and schedule of quantities relating to the works specified in tender document hereinafter set out and having visited and examined the site of the works specified in the said document and having acquired the requisite information relating thereto as affecting the tender, we hereby offer to supply and execute the works specified in the said tender document, within the time specified at the rates mentioned in the attached schedule of quantities and in all respects with the specifications, designs and instructions in writing referred to in conditions of tender.

I	Description of work	Supply and Installation of the new external copper pipelines,insulation and other required accessories between the boiler and different parts of the Embassy Residence at the Embassy of India, Damascus
II	Time allowed for completion of contract	Within ten days after 7 th day of Notification of Award

2. Should this tender be accepted, we hereby agree to abide by and fulfill the terms and conditions of the tender.
3. We are enclosing herewith list of our clients with complete details as per the EoI, Damascus's proforma.
4. The Tender is submitted in two parts in separate sealed envelopes.
Part-1 contains all technical particulars, terms and conditions while
Part-2 contains only the Price/Financial Bid in EoI, Damascus's proforma.
5. We have visited the site and gone through the terms & conditions stipulated in the tender document and confirm to abide by the same.

Regards,

Yours faithfully

Signature of Authorized Signatory

(TECHNICAL BID)

Name of the firm	
Registered Office Address Telephone No. Email Fax	
Correspondence/ Contact Address	
Details of Contact Person(Name, designation, address, mobile no., email)	
Registration No. & Date of Incorporation of Company (Please attach a copy incorporation certificate)	
Type of Firm (whether PSU/Proprietary/Partnership etc.)	
Whether manufacturer /authorized distributer/supplier	
Whether maintenance, service facilities and spare parts of the generator of said brand are available in Syrian Arab Republic	

Signature of Authorized Signatory
(Name & Designation)
Company Seal
Date:

Proforma for list of clients (attach a separate list, if need be)

S.No.	Details	Name of Client(1)	Name of Client(2)	Name of Client(3)
1	Address, fax and telephone number			
2	Project name, location and address			
3	Brief details of the work [Please enclose copy of Work /Purchase Order]			
4	Value of work as completed			
5	Date of award of contract			
6	Date of completion of work			
7	Details of Service & Maintenance Work			
8	Testimonials			

(Financial Bid)

S.No.	Price Schedule(Item wise)	Attach a separate sheet for details
1	Supply and Installation of the new external copper pipelines,insulation and other required accessories between the boiler and different parts of the house.	
2.	Concealing of the newly laid pipelines suitably.	
3	Total price (=1+2)	

Declaration:

1. The above quoted prices are complete in all respect as per technical specifications inclusive of all taxes and duties, packing, forwarding, transit insurance, loading and unloading, transportation, installation and commissioning and other charges, etc. No other charges would be payable by the Embassy of India, Damascus.

2. It is certified that the rates quoted above are not more than the rates charged from any other institution/department/organization.

3. I/We agree to the clause related to the retention money keeping 5 % of the tender amount as performance security for a period of one year from date of commissioning.

4.I/We have gone through the terms and conditions stipulated in the tender document and confirm to abide the same.

Place:

Date:

Signature of Authorized Signatory
(Name & Designation)
Company Seal

[NOT TO MENTION PRICE/AMOUNT IN TECHNICAL BID DOCUMENT]

Financial Aspect related to Tender**Performance Security (PS):**

Performance Security will be of an amount equivalent to 5% of the total contract price and will be kept on hold as per following schedule:

Payment Schedule. Payment of the contracted price shall be made in two installments in accordance with the following schedule:

Schedule	Value	Time period conditions
1 st payment	95% of the contracted price	After two days of completing the work successfully.
2 nd payment	5% of the contracted price	Paid after 1 year from date of Commissioning