

Online Visa Photo Upload Process

1. Filling Online Visa Application Form

1. For online Visa registration User enters the URL

<https://indianvisaonline.gov.in/> , and then the following screen appears as shown in Fig.1



Fig. 1

2. User then click on the “Online Visa Application Registration” Link, then the registration form opens as shown in Fig.2

The screenshot shows the 'Online Indian Visa Form' registration page. At the top, there's a header with the Indian flag and the text 'Online Indian Visa Form'. Below the header, there's a navigation bar with links: 'Indian Mission', 'Select Office', 'Complete Partially Filled Form', and 'Re Print'. The main content area has a form with various fields for personal and passport information. The form is divided into sections: 'Personal Details', 'Passport Details', and 'Other Information'. The 'Personal Details' section includes fields for Surname, Given Name, Sex, Date of Birth, Year/City of birth, Country of birth, Citizenship/Nationality, Religion, Visible identification marks, and Nationality. The 'Passport Details' section includes fields for Passport No., Place of Issue, Date of Issue, Date of Expiry, and Any other valid Passport/Identity Certificate. The 'Other Information' section includes fields for Country of Issue, Passport/IC No., Date of Issue, Place of Issue, and Nationality described therein. At the bottom, there's a 'Mandatory Fields' section and buttons for 'Continue To Next Page' and 'Temporary Exit'.

Fig.2

3. User After entering all the details click on **“Continue To Next Page”** button , the second page of registration opens, user enters the details in the second page , then again clicks on **“Continue To Next Page”** button this will redirect user on the third page of registration process.
4. The third page contains the applicant **“Photo Upload”** option.

2. Photo Uploading Process

a) The photo of the applicant can obtained by two modes:-

- Through digital camera/ webcam
- By scanning the physical photograph.

b) Photograph Parameters guideline for uploading Photo in Online Visa Registration Process

- Image Format – JPEG
- Size of Image – Minimum 10 KB – Maximum 300 KB
- The height and width of the Photo must be equal.
 - o The minimum dimensions are 350 pixels (width) x 350 pixels (height).
 - o The maximum dimensions are 1000 pixels (width) x 1000 pixels (height).

c) How to check the parameters of the Photograph that needs to be uploaded

- By right click on the Photograph, then, click on the **“Properties”** link.
- A window opens contains the information about the photograph. As shown in Fig.3

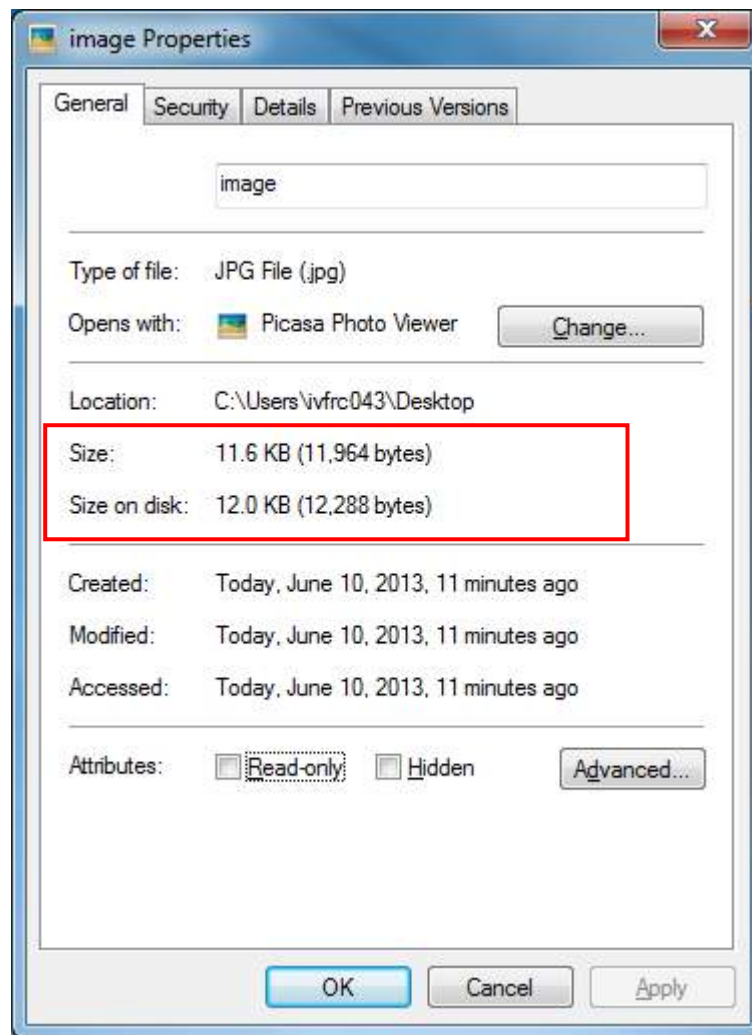


Fig.3

- User clicks on **“Details”** tab to view the dimension, Height and width of the image. As shown in Fig. 4

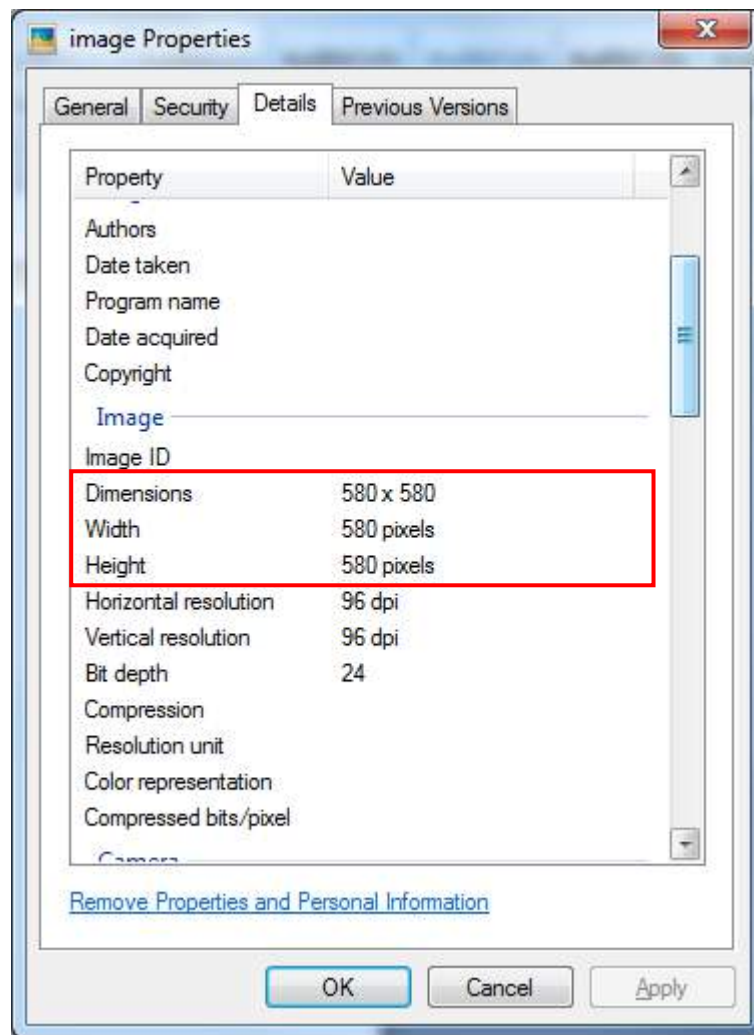


Fig.4

d) How to change the Parameters of the Photograph and make them according to Parameters guideline.

1. To change the parameter of the Photograph user first Right Click on the image, then click on "Open With" option then click on "Paint".
2. Then that image will opens in the paint , as shown in Fig.5

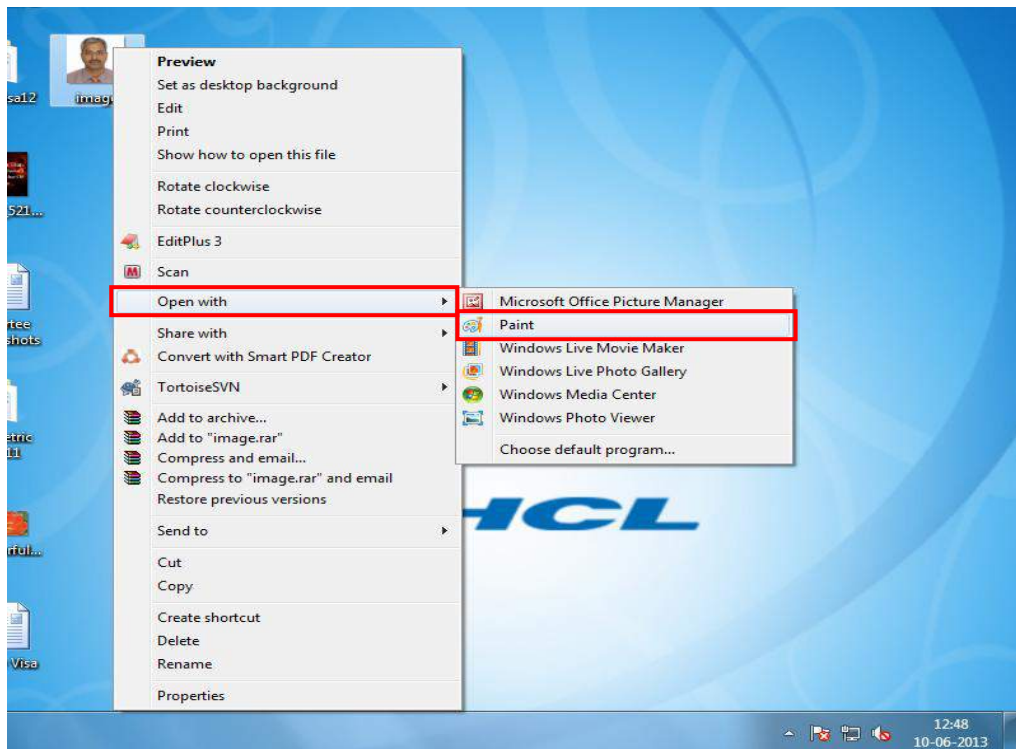


Fig. 5

3. In paint user click on “View” tab , as shown in Fig.6



Fig.6

4. User then check the **“Status Bar”** check box if it is unchecked, so as to show the status bar below the image. As shown in Fig. 7

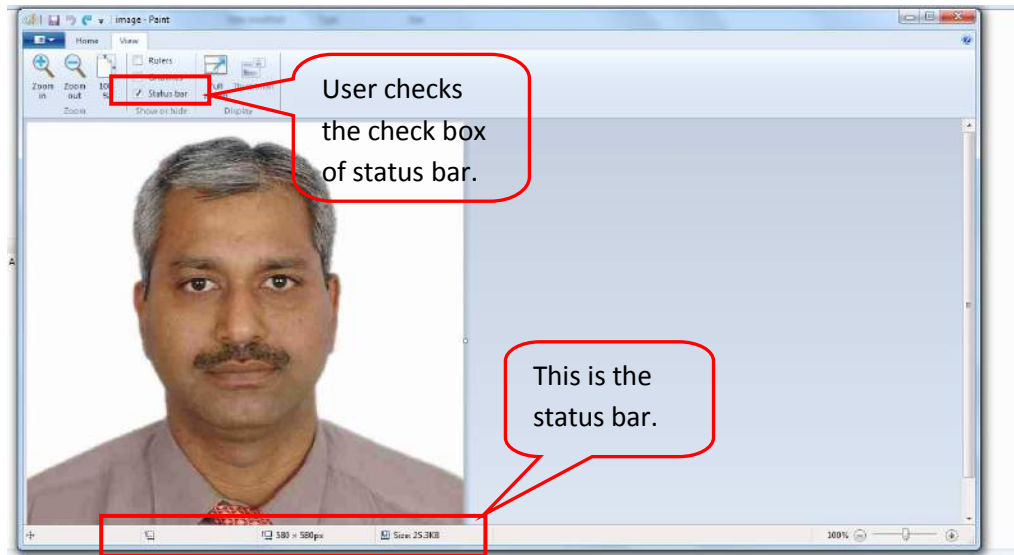


Fig.7

5. User clicks on select icon as shown in the below image and change the photograph size according to the guideline. As shown in Fig 8.



Fig.8

6. User when cropping the image size according to the Photo guideline of Online Visa Process, can view the dimensions in the **“Status Bar”** section. As shown in Fig.9

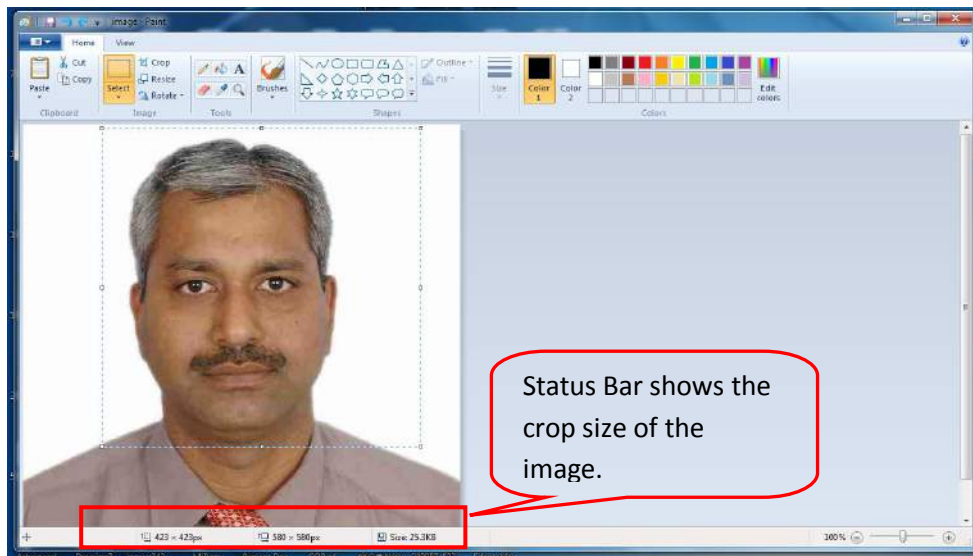


Fig.9

7. When the crop size matched with the guideline, user save the image by clicking on the icon as mention in the below in fig.10

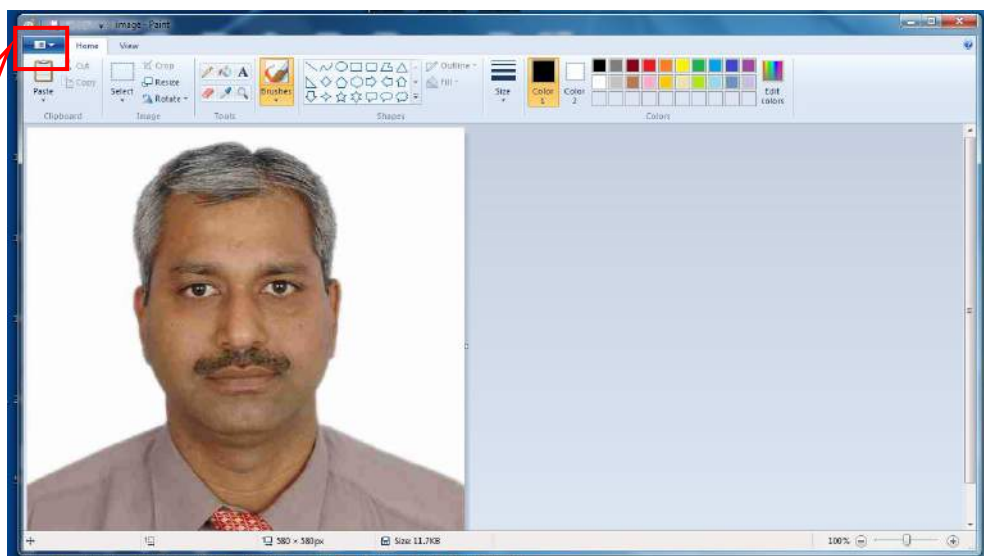


Fig.10

8. User clicks on this icon then **"Save As"** link is appears , user then click on **"JPEG Picture"** link to save the image in JPEG format, as shown in fig.11

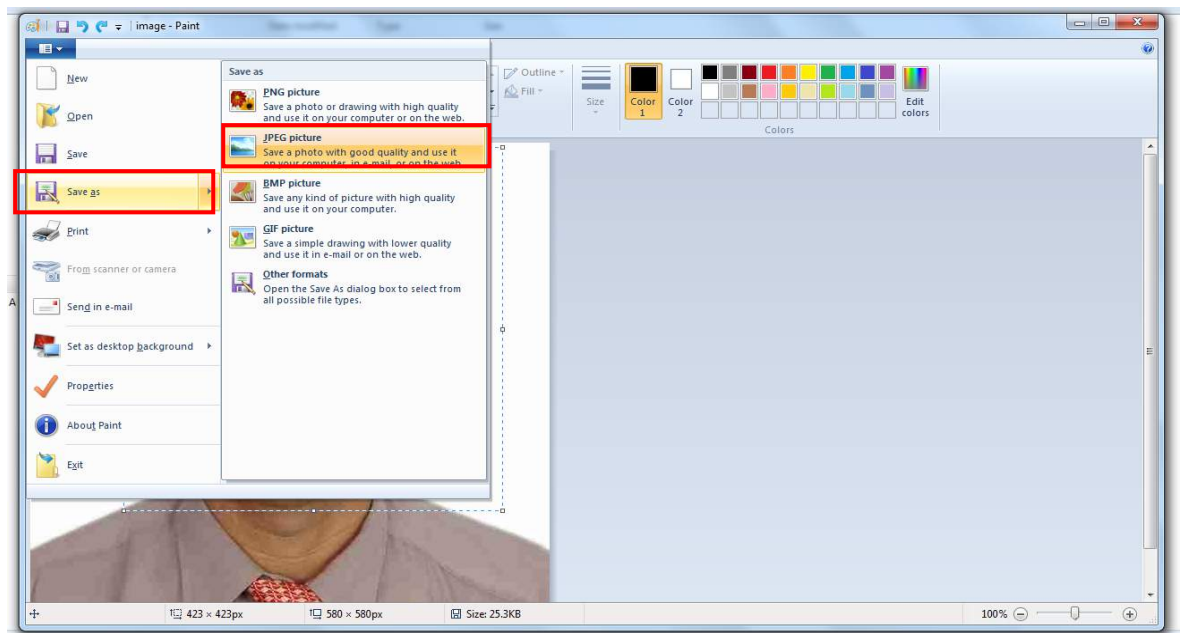


Fig. 11

9. After clicking the following screen appears as shown in Fig.12

10. User enters the name of the image in “**File Name**” text box and then clicks on “**Save**” button to save the image.

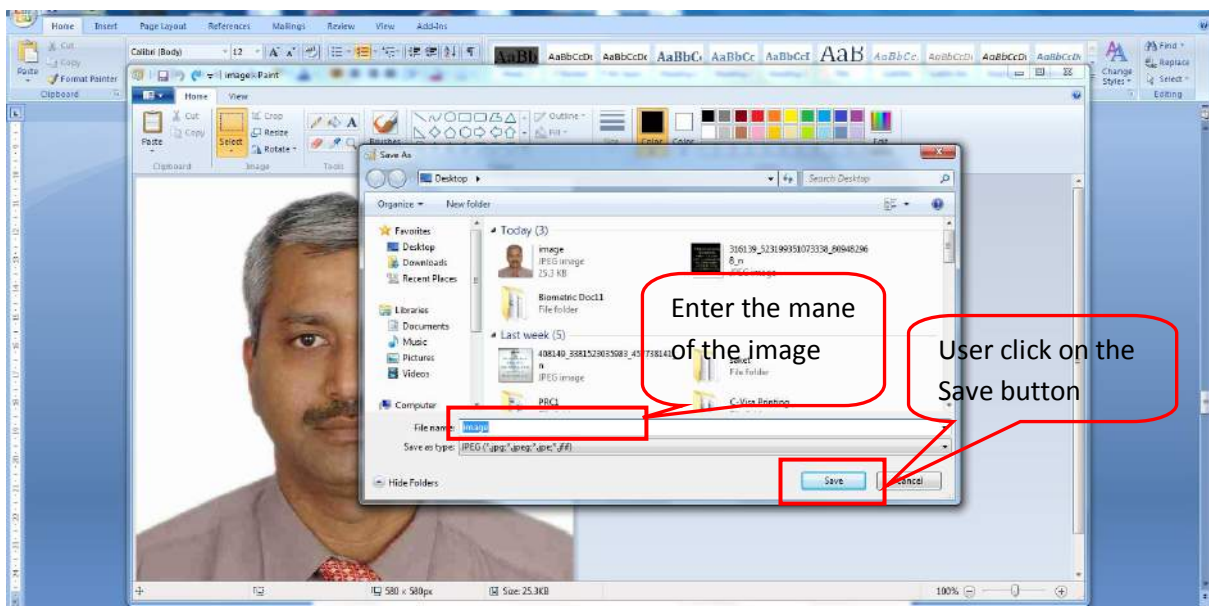


Fig.12

e) How to upload the photograph in Online Visa Registration process.

1. User must follow the above mention parameters details to upload the photo.
2. Now, in Online Visa Registration process the third page contains the applicant “**Photo Upload**” section as shown in Fig. 13

Online Indian Visa Form

Mandatory Fields

Please note down the Temporary Application ID: 39071312EVJSPZH. Your information will be saved if you click save button or continue to next page. If you exit without doing either of that, your information will be lost.

Details of Visa Sought

Type of visa: Select...
Duration of Visa (in Months): 0
No. of Entries: Select...
Purpose of Visit: Select...
Expected Date of Journey: (DD/MM/YYYY)
Port of Arrival in India:
Expected Port of Exit from India:
Select visa type you are applying for

Previous Visa/Currently valid Visa Details

Have you ever visited India before? Yes / No
Address:
Cities in India Visited:
Enter the address of stay during your last visit
Cities in India visited (comma separated)

Last Indian Visa No/Currently valid Indian Visa No.

Type of Visa: Select...
Place of Issue:
Date of Issue: (DD/MM/YYYY)

Has permission to visit or to extend stay in India previously been refused? Yes / No
If so, when and by whom (Mention Control No. and date also)

Reference

Reference Name in India:
Address:
Phone:
Reference Name and Address in India

Reference Name in INDIA:
Address:
Phone:
Reference Name and Address in INDIA

To upload Photo click "PHOTO UPLOAD" .Click "Continue to Next Page" to directly proceed without photo upload

PHOTO UPLOAD

Upload Image

Continue To Next Page Temporary Exit

Fig.13

3. User Clicks on **"Upload Image"** button , then the following screens opens as shown in Fig. 14

Online Indian Visa Form

Display file upload form to the user - Mozilla Firefox

indianvisaonline.gov.in/visa/indianPhotoUpload.jsp?number=39071312EVJSPZH

Choose the Photo To Upload for File

File:
Browse...
Upload Photo

Photo Specifications

- Format - JPEG
- Size - Minimum 10 KB
Maximum 300 KB
- The height and width of the Photo must be equal.
 - The minimum dimensions are 350 pixels (width) x 350 pixels (height).
 - The maximum dimensions are 1000 pixels (width) x 1000 pixels (height).

Continue To Next Page Temporary Exit

Fig.14

4. This page contains some guideline for photo uploading.
 - Image Format – JPEG

- Size of Image – Minimum 10 KB – Maximum 300 KB
 - The height and width of the Photo must be equal.
 - The minimum dimensions are 350 pixels (width) x 350 pixels (height).
 - The maximum dimensions are 1000 pixels (width) x 1000 pixels (height).
5. All these are the mandatory condition to upload photo, if any of these condition is not fulfilled during photo uploading then, the application will shows an appropriate error message.
 6. User clicks on **“Browse”** button to select the photo of the applicant to be uploaded.
 7. If uploaded photo is not in the JPEG format then a pop window will opens contains a message **“Only JPEG files can be uploaded”**, as shown in Fig. 15

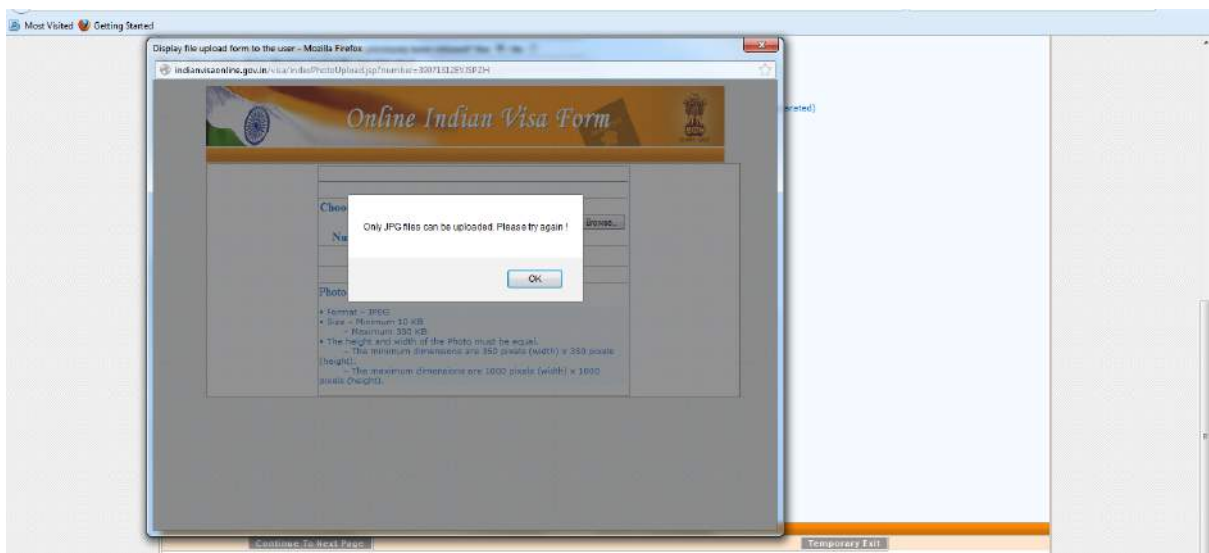


Fig. 15

8. Now, user clicks on the **“OK”** button and start uploading the photo again.
9. Once the photo gets uploaded it appears in the photo window as shown in Fig. 16.



Fig.16

10. If user wants to upload the photo again, then clicks on **"Upload Photo Again"** button.
11. If user wants to Confirm the photo then clicks on **"Confirm"** button.
 - Once the confirm button is pressed , then a pop window opens contains a message **"Confirm You want to upload the photo"** as shown in the fig.17
 - User clicks on the **"OK"** button to upload the photo or **"Cancel"** button to cancel the process.

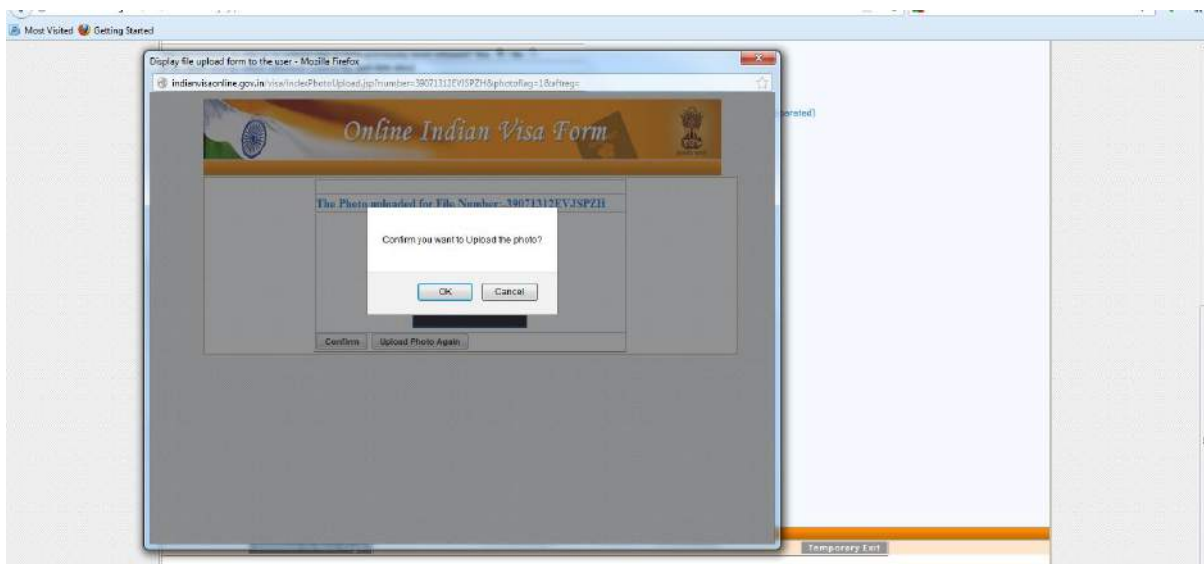


Fig. 17

12. On clicking on the **"OK"** button the photo gets uploaded and shown in the registration form in the photo section. As shown in the Fig. 18



*** Mandatory Fields**

Please note down the Temporary Application ID: 39071312EV35P2H. Your information will be saved if you click save button or continue to next page. If you exit without doing either of that, your information will be lost.

Details of Visa Sought

Type of visa *

Duration of Visa (in Months) *

No. of Entries *

Purpose of Visit *

Expected Date of Journey *

Port of Arrival in India *

Expected Port of Exit from India *

Previous Visa/Currently valid Visa Details

Have you ever visited India before? Yes / No

Address *

Cities in India Visited *

Last Indian Visa No/Currently valid Indian Visa No. *

Type of Visa *

Place of Issue *

Date of Issue *

Has permission to visit or to extend stay in India previously been refused? Yes / No

If so, when and by whom (Mention Control No. and date also)

Other Information

Countries Visited in Last 10 years

SAARC Country Visit Details

Have you visited SAARC countries (except your own country) during last 2 years? Yes / No

Name of country *

Year *

No. of visits *

Reference

Reference Name in India

Address *

Phone *

Reference Name in AUSTRIA

Address *

Phone *

To upload Photo click "PHOTO UPLOAD" .Click "Continue to Next Page" to directly proceed without photo upload

Applicant's Photo



Upload image again

Continue To Next Page

Temporary Exit

Fig.18

13. Applicant(s) need to fill the application on-line as per the instruction provided in the online visa form. Applicant should ensure that all fields are filled-up correctly as withholding/wrong/ incomplete information would lead to rejection of the application by the Embassy of India and forfeiture of the visa application fee.
14. After filling the form and submitting it, the system shall automatically generate a Web File number.

Online Indian Visa Form

Applicant Name: **FNAME**
File Number: **GBRL21659811**

On Pressing 'Print Form', You will get the Application in PDF format, which can be Printed or Saved as per your Requirement. If your printer is not ready, you can either Save it directly or Open it and then Save it for later printing.

Please note down the File Number given above. This may be needed by you for reprint of application.

Please click 'Yes' for Appointment and Payment or 'No' to print the PDF only. Yes ☒ No ☐

[Print Form](#) [Appointment and Payment](#)

Fig.19

15. Applicant prints the application form.

high commission of india
3-5, moonah place, yorraluma, act 2500
www.hindia-ec.org
0242713774

Paste your assigned recent color photograph
Size: 2" X 2"

Visa Application Form

A. Personal Particulars (As in Passport)

Surname	S		
Name	A		
Present Official Name (if any)			
Sex	Male	Marital Status	Un-Married
Date of Birth	09-SEP-1989	Religion	CHRISTIAN
Place of Birth (Town/City)	SYDNEY	Country of Birth	AUSTRALIA
Citizenship (National ID No)	11111	Educational Qualification	BACCALATION
Visa Identification marks	NONE		
Current Nationality	AUSTRALIA	Nationality by Birth Naturalization	BT 00000
Any Other Previous/Past Nationality			

B. Passport Details

Passport No.	A23P68888	Date of Issue (dd/mm/yyyy)	02-JUN-2010
Place of Issue	SYDNEY	Date of expiry (dd/mm/yyyy)	10-JUN-2015
Any other Passport/Identity Certificate held (if yes, please fill in the following)	NO		
Country of Issue		Place of Issue	
Passport ID No		Date of issue (dd/mm/yyyy)	
Nationality/Status			

C. Applicant's Contact Details

Present Address	21910 21909 21908 21907 21906 21905 21904 21903 21902 21901 21900 21899 21898 21897 21896 21895 21894 21893 21892 21891 21890 21889 21888 21887 21886 21885 21884 21883 21882 21881 21880 21879 21878 21877 21876 21875 21874 21873 21872 21871 21870 21869 21868 21867 21866 21865 21864 21863 21862 21861 21860 21859 21858 21857 21856 21855 21854 21853 21852 21851 21850 21849 21848 21847 21846 21845 21844 21843 21842 21841 21840 21839 21838 21837 21836 21835 21834 21833 21832 21831 21830 21829 21828 21827 21826 21825 21824 21823 21822 21821 21820 21819 21818 21817 21816 21815 21814 21813 21812 21811 21810 21809 21808 21807 21806 21805 21804 21803 21802 21801 21800 21799 21798 21797 21796 21795 21794 21793 21792 21791 21790 21789 21788 21787 21786 21785 21784 21783 21782 21781 21780 21779 21778 21777 21776 21775 21774 21773 21772 21771 21770 21769 21768 21767 21766 21765 21764 21763 21762 21761 21760 21759 21758 21757 21756 21755 21754 21753 21752 21751 21750 21749 21748 21747 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20750 20749 20748 20747 20746 20745 20744 20743 20742 20741 20740 20739 20738 20737 20736 20735 20734 20733 20732 20731 20730 20729 20728 20727 20726 20725 20724 20723 20722 20721 20720 20719 20718 20717 20716 20715 20714 20713 20712 20711 20710 20709 20708 20707 20706 20705 20704 20703 20702 20701 20700 20699 20698 20697 20696 20695 20694 20693 20692 20691 20690 20689 20688 20687 20686 20685 20684 20683 20682 20681 20680 20679 20678 20677 20676 20675 20674 20673 20672 20671 20670 20669 20668 20667 20666 20665 20664 20663 20662 20661 20660 20659 20658 20657 20656 20655 20654 20653 20652 20651 20650 20649 20648 20647 20646 20645 20644 20643 20642 20641 20640 20639 20638 20637 20636 20635 20634 20633 20632 20631 20630 20629 20628 20627 20626 20625 20624 20623 20622 20621 20620 20619 20618 20617 20616 20615 20614 20613 20612 20611 20610 20609 20608 20607 20606 20605 20604 20603 20602 20601 20600 20599 20598 20597 20596 20595 20594 20593 20592 20591 20590 20589 20588 20587 20586 20585 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20418 20417 20416 20415 20414 20413 20412 20411 20410 20409 20408 20407 20406 20405 20404 20403 20402 20401 20400 20399 20398 20397 20396 20395 20394 20393 20392 20391 20390 20389 20388 20387 20386 20385 20384 20383 20382 20381 20380 20379 20378 20377 20376 20375 20374 20373 20372 20371 20370 20369 20368 20367 20366 20365 20364 20363 20362 20361
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II. **Stage 2 – Online Application submission at the Visa Service Centre (VSC)/Embassy of India**

- (i) **Afghan visa applicants with ordinary passports** would be required to register the visa applications at the website <https://indianvisaonline.gov.in> and thereafter are required to submit the visa applications at the Visa Outsourcing Agency, M/s Shahir Travel Agency, Shahr-e-Naw, Charahi Haji Yaqub, Police Station No.10 Street, House No.5, Kabul.
- (ii) **Afghan Service and Diplomatic passport holders** are required to fill up their forms online and are required to submit printout of the online visa application form directly at the Consular Wing of the Embassy along with Note Verbale of Ministry of Foreign Affairs of Afghanistan and other support documents.
- (iii) **Non-Afghan foreigners holding ordinary passports** are required to register the visa applications online and submit printout of the online visa application form and supporting documents at the Consular Wing of the Embassy.
- (iv) **Non-Afghan foreigners holding Service and Diplomatic passports** are required to fill up their forms online and are required to submit their visa applications at the Consular Wing of the Embassy along with Note Verbale from the respective Mission.

It may please be noted that unless the visa applicant submits the visa application at the Embassy/VSC, the application would not be processed.