

Embassy of India
Tashkent
16, Kara-Bulak (Vakhshskaya)
Str.
(Entrance from the end of BeshOgainy Str.)
Tel: +998-78-140 0983 / 97 / 98
Fax: +998-78-140 0987/999

Dated: 16.06.2020

Notice for Inviting Tender

- 1. The Embassy of India, Tashkent invites tenders/quotations from competent and reliable companies for upkeep and cleaning of the garden and outside premises of the Embassy of India, 16, Kara-Bulak (Vakhshskaya) Street, Mirzo Ulugbek District, Tashkent 100052 (Uzbekistan). (description of job/services is attached).
- 2. All interested companies are advised to submit their bids by hand or by post, in closed cover, addressed to the HOC, Embassy of India, Tashkent, 16, Kara-Bulak street, Ulugbek district, Tashkent, Uzbekistan, by 1700 hours on 15th July, 2020. The bids should clearly indicate all the proposed services and charges for each item of work as detailed in job description. The bids must be submitted along with a copy of their Registration Certificate with the local authorities of Uzbekistan.
- 3. The supplier has to assure for proper maintenance of the garden.
- 4. The last date of submission of Tender is 17:00 hrs on 15.07.2020.
- 5. The right to accept/reject any bid will rest with the Competent Authority.

Sd/-(P.K. Agrawal) Head of Chancery

Job description/other details

- A. One trained full time Gardener (8 hours per day) from Monday to Friday with a provision to provide a substitute gardener in case the regular gardener is absent to work due to any reason.
- B. Total area of the garden including outside premises of the Embassy is approximately 4000 square meter.
- C. Scope of Work Includes:
 - 1. Watering of Lawn
 - 2. Mowing of grass
 - 3. Maintaining and cleaning the garden
 - 4. Application of fertilizers/pesticides/chemicals etc.
 - 5. Removal of leaves/garbage, any debris.
 - 6. Daily sweeping of the yard
 - 7. Cleaning the snow and ice during winter
 - 8. Chemical processing
 - 9. Cleaning of water channels, including removal of moss/algae
 - 10. Proper maintenance of flower plants, flower beds, shortening of tree branches if required
 - 11. Planting of seasonal flowers (flower saplings/plants to be purchased by the Embassy)
 - 12. White painting of tree trunks twice a year (upto a height of 4 feet).

All the above mentioned activities would be undertaken by the service provider with his/her own equipment, e.g. lawn mower, shovel, rakes, sprays, brooms, garden brooms, hose pipes etc. and deploying additional workers if required.